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| Request to Connect |
| Hi {first name and last name},  Love your background in {insert industry/expertise}! I am interested in connecting and growing my network with you.  Thank you in advance,  {your name} |
| Request to Connect with Alumni |
| Hi {first name},  How are you? I hope all is well! I found your name while researching fellow {insert school} alums in {insert city}, and thus I hope you don't mind me contacting you.  - {your name} |
| Coffee Meeting to Network |
| Hi {first name and last name},  I found your name while researching fellow colleagues in {insert industry}, and thus I hope you don't mind me contacting you. I am hopeful to transition into {insert bucket 1} or {insert bucket 2}, and would love to connect with you to learn about your work.  Are you available for a quick coffee near your office?  Best,  {your name} |
| Message to Potential Mentor, Hiring Manager, Someone who might offer referrals |
| Hi {first name and last name},  I found your name while researching {insert their company}, and I hope you don’t mind me reaching out! I found the work that you’re doing to be incredibly {insert flattery}, and I am hopeful to transition into a similar space.  As someone who has done so well, I’d love to learn more about you. Are you available for a quick call or coffee? I can make myself available at your convenience and could come to you. {If you have a stringent work schedule, state your availability here, without being too complicated}. Please review my LinkedIn profile link so you can learn more about my background. I look forward to connecting!  Best,  {your name} |